

## The Statement of Strategy For School Attendance at Coralstown National School

Name of school	<b>Coralstown National School</b>
Address	<b>Coralstown, Co. Westmeath.</b>
Roll Number	16914N
The school's vision and values in relation to attendance	<p>The school expects all pupils to attend school daily.</p> <p>Parents/guardians are expected to promote good school attendance.</p>
The school's high expectations around attendance	<p><b>Parents/guardians can promote good school attendance by:</b></p> <ul style="list-style-type: none"> <li>• Ensuring regular and punctual school attendance.</li> <li>• Notifying the School if their children cannot attend for any reason.</li> <li>• Informing the school in writing of the reasons for absence from school.</li> <li>• Ensuring, insofar as is possible, that children's appointments (with dentists etc.), are arranged for times outside of school hours. If this is not possible we encourage parents/guardians to send their child/children to school taking them out for the duration of appointments only.</li> </ul>
How attendance will be monitored	<ul style="list-style-type: none"> <li>• The class teacher will monitor the attendance rates of pupils in the first instance. School attendance is recorded each day on the Aladdin Database System. The class teacher will inform the Principal of concerns s/he may have regarding the attendance and/or punctuality of any pupil.</li> <li>• Parents will be informed that they will be contacted via Aladdin when their child/children has missed 10 days, 15 days and every subsequent 5 days.</li> </ul>

	<ul style="list-style-type: none"> <li>When a child exceeds 20 days parents/guardians will be written to informing them of the dates their child has missed and that a referral will be made to Tusla/Educational Welfare Services.</li> </ul>
<p>Summary of the main elements of the school's approach to attendance:</p> <ul style="list-style-type: none"> <li>Target setting and targets</li> <li>The whole-school approach</li> <li>Promoting good attendance</li> <li>Responding to poor attendance</li> </ul>	<ul style="list-style-type: none"> <li>The importance of school attendance is promoted throughout the school.</li> <li>Pupils are registered accurately, efficiently and maintained in accordance with regulations.</li> <li>Pupil attendance is recorded daily by 10am.</li> <li>Pupil attendance and punctuality is monitored.</li> <li>Issues are addressed at Parent/Guardian/Teacher meetings and/or school reports. Parents/guardians are contacted if patterns or issues begin to emerge initially by class teacher.</li> <li>School attendance statistics are reported as appropriate to TUSLA/Educational Welfare Services and The Board of Management.</li> <li>Pupils with excellent attendance are acknowledged annually with the entire school community present.</li> </ul>
School roles in relation to attendance	<ul style="list-style-type: none"> <li>The Board of Management is committed to providing a positive school atmosphere, which is conducive to promoting good school attendance.</li> <li>The class teacher will inform the Principal of concerns s/he may have regarding the attendance and/or punctuality of any pupil.</li> <li>The principal will inform parents/guardians via the School Newsletter of the requirement to report absences of 20 days or more to the Educational Welfare Services regularly throughout the year.</li> <li>The principal will provide an overview on attendance to the B.O.M. annually based on the annual returns</li> </ul>
Partnership arrangements (parents, students, other schools, youth and community groups)	<ul style="list-style-type: none"> <li>Home school links</li> <li>Contact with relevant outside agencies where necessary</li> </ul>

How the Statement of Strategy will be monitored	<ul style="list-style-type: none"> <li>• By examination of the monthly statistics from the Leabhar Tinreamh</li> <li>• By monitoring patterns of absences that may emerge</li> <li>• Contact electronically or in person with parents/guardians</li> </ul>
Review process and date for review	Annually
Date the Statement of Strategy was approved by the Board of Management	October 3 <sup>rd</sup> 2017
Date the Statement of Strategy submitted to Tusla	October 4 <sup>th</sup> 2017

Date of current Review: 6<sup>th</sup> June 2023

Signed: \_\_\_\_\_  
Chairperson of Board of Management

Signed: \_\_\_\_\_  
Principal

Date: \_\_\_\_\_

Date: \_\_\_\_\_